

A home for your everyday cup

Little Counter Cafe | Small Coffee Station Organizer Worksheet

Assign each group a home. Keep hot equipment, working space and access clear.

Everyday mugs

Used how often? _____ Assigned home: _____

What blocks access? _____

Coffee and tea

Used how often? _____ Assigned home: _____

What blocks access? _____

Filters, capsules or infuser

Used how often? _____ Assigned home: _____

What blocks access? _____

Spoons and scoops

Used how often? _____ Assigned home: _____

What blocks access? _____

Add-ins

Used how often? _____ Assigned home: _____

What blocks access? _____

Backup stock

Used how often? _____ Assigned home: _____

What blocks access? _____

Before buying storage

Usable space (W x D x H): _____

Organizer outside dimensions: _____

Room to open, lift and refill? _____

Reset: return chilled items, close containers, clear used cups, wipe and dry safely.