

Small Office Coffee Corner Planner

Check your own furniture and exact appliance instructions before buying.

1. Choose the kind of corner

Serving only / separate brewing surface / approved shared corner:

Location and usable surface width x depth:

Surface material, condition and documented load limit:

Appliance model and manual location:

2. Check the working space

Manual placement, ventilation and electrical requirements:

Open-lid, tank removal and drip-tray access:

Clear chair movement, desk workspace and walking route:

Refill route and used-cup return location:

No dimensions here are a fit guarantee. Record your actual checks above.

Small Office Coffee Corner Planner

Choose useful styling pieces, then plan a routine you can keep up.

3. Style with what you have

Color direction:

Daily mug or drinkware:

Supply holder and the packaged supplies it will hold:

One personal detail, placed clear of equipment access:

4. Give everything a home

Reserve supplies and spare clean mugs:

Ingredients needing refrigeration - follow their labels:

Used cups, utensils and coffee / tea waste:

Who handles the end-of-day reset:

Reset: return cups, deal with waste, clean as instructed, restock.

One change to try before buying another accessory:
