

Seasonal Coffee Decor

Container & Inventory

Container code: _____ Season: _____

Storage location: _____

Shelf space W × D × H: _____

Container W × D × H: _____

Check the opening, grip space, shelf rating and manageable packed weight.

Contents / quantity / condition / packing note

Separate print folder or accessories location:

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Keep food separate. Follow item-specific care and storage instructions.

Seasonal Coffee Decor

Pack-Away Checklist & Next Swap

- ☐ Photograph the display before dismantling it.
- ☐ Separate food, daily items and pieces needing attention.
- ☐ Clean and fully dry each item according to its instructions.
- ☐ Cushion ceramics; keep hard surfaces from touching.
- ☐ Protect prints flat and keep heavy items off them.
- ☐ Pack dry linens and easily crushed decor separately.
- ☐ Follow battery and decoration storage instructions.
- ☐ Label the visible side and update the inventory.
- ☐ Choose a dry, stable location and safe shelf support.
- ☐ Return the counter to its everyday coffee and tea setup.

Next season / intended setup date: _____

Use again / replace / do not buy:

Budget or shopping note: _____

Keep small batteries and fragile pieces safely away from children.